

# Mother Lode Christian School



## Internet Permission Slip

Skilled research and reporting are essential components of curricular education. MLCS teachers instruct their students in appropriate research strategies when exploring information in books, magazines, encyclopedias, and a variety of online information. Note taking from multiple resources, footnoting, bibliographies, and summarizing information in a student's own words are critical research and report skills. Therefore, it is unacceptable for a student to visit one website, download the information, and use this as sole resource for a research assignment. While the purpose of providing internet access is educational, students *may* abuse the privilege and access unacceptable sites.

Requirements for internet use at Mother Lode Christian School:

- Students will be permitted to access sites *selected* and/or *bookmarked* by their teacher.
- Students are not permitted to enter a URL address.
- Recreational games of any kind are not permitted on MLCS computers.
- Students are not to enter, access, participate in or read from chat rooms, Facebook or message boards.
- Students are not allowed to download freeware, shareware or any other programs without the express permission of the MLCS staff person in charge of the computer lab/classroom computers.
- Students shall not access radio broadcasting or streaming music files and shall not play music or music CDs, DVDs or other recorded music on computer lab/classroom equipment or in the computer lab.
- Students shall not access or enter personal web pages or sites which promote personal web page development, such as Instagram, YouTube or Facebook.

## Computer Lab Etiquette

- Students *will not* do anything that changes the settings on the computer in order to meet my personal preferences - such as background screen colors and images.
- Students *will not* manipulate google account settings or icons so that my personal account is more easily accessible than other student's accounts.
- Students *will not* establish any bookmark bars for myself without express permission from my teacher, nor will I remove any established bookmark bars by other students without express permission from their teachers. *I will not* use *motherlodechristian.com* for personal, non-school related emails.
- Students *will* shut down all of my accounts to the best of my ability before shutting down the computer.
- If students find another student's account is still active when accessing the internet, *they will* respectively close down an open account to the best of my ability without tampering with their work or account settings.
- Students *will not* attempt to access other programs or settings on the computer while using it other than the ones expressly assigned to me by my teacher.
- Students are to *be grateful* to have access to a computer lab and will seek to make it a blessing for all students.
- *I understand* that if I break the rules outlined in this contract, I will lose my rights to use the computer in the lab.

Ultimately, parents and guardians of MLCS students are responsible for media and internet standards for their children. We expect our students to use school computers responsibly. The use of Mother Lode Christian School's computer system and internet access is a privilege, not a right. Consequences for violating any of the above requirements may result in the following:

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- a. Loss of MLCS Internet privileges for a period of time to be determined by the principal.
- b. Parent and student conferences with the administration and Board.
- c. Suspension /expulsion from school.

## **My child/children may use the Internet while at Mother Lode Christian School**

**Please sign this permission slip and return to you teacher.**

**Yes \_\_\_\_\_ No \_\_\_\_\_**

Parent Name (Print) \_\_\_\_\_ Signature \_\_\_\_\_

Names of K-3rd students: \_\_\_\_\_

**Print Child(ren) Names (4th-8th grades)**

**Grade**

**Child(ren) Signature (4-8th grades)**

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# Mother Lode Christian School



## G-Suite for Education Permission Slip

To parents and guardians,

At Mother Lode Christian School we use **G Suite for Education** for on-campus and “distance learning” instruction. Your permission provides MLCS’s management of your child(ren)’s use of a G Suite for Education account. **G Suite for Education** is a set of education productivity tools from Google including Gmail, Calendar, Docs, Classroom, and others used by tens of millions of students and teachers around the world. Summerville High and Sonora High both use G-Suite for Education accounts. At MLCS, students will use their G-Suite accounts on and off campus to complete assignments, communicate with their teachers, and learn 21st century digital citizenship skills.

The notice below provides answers to common questions about what Google can and can’t do with your child’s personal information, including:

- What personal information does Google collect?
- How does Google use this information?
- Will Google disclose my child’s personal information?
- Does Google use student personal information for users in K-12 schools to target advertising?
- Can my child share information with others using the G Suite for Education account?

Please read it carefully, let us know of any questions, and then sign below to indicate that you’ve read the notice and give your consent. If you don’t provide your consent, we will not create a G Suite for Education account for your child(ren).

Thank you,

Stephanie Torok  
Principal  
Mother Lode Christian School

I give permission for Mother Lode Christian School to create/maintain a G Suite for Education account for my child and for Google to collect, use, and disclose information about my child only for the purposes described in the notice below.

Parent Name (Print) \_\_\_\_\_ Signature \_\_\_\_\_

Names of K-3rd students: \_\_\_\_\_

Print Child(ren) Names (4th-8th grades)	Grade	Child(ren) Signature (4-8th grades)
_____	_____	_____
_____	_____	_____
_____	_____	_____

### G Suite for Education Notice to Parents and Guardians

This notice describes the personal information we provide to Google for these accounts and how Google collects, uses, and discloses personal information from students in connection with these accounts.

Using their G Suite for Education accounts, students may access and use the following “Core Services” offered by Google (described at [https://gsuite.google.com/terms/user\\_features.html](https://gsuite.google.com/terms/user_features.html)):

# Mother Lode Christian School



Gmail, Google+, Calendar, Chrome Sync, Classroom, Cloud Search, Contacts, Docs, Sheets, Slides, Forms, Drive, Groups, Google Hangouts, Google Chat, Google Meet, Google Talk, Jamboard, Keep, Sites, Vault

Google provides information about the information it collects, as well as how it uses and discloses the information it collects from G Suite for Education accounts in its G Suite for Education Privacy Notice. You can read that notice online at [https://gsuite.google.com/terms/education\\_privacy.html](https://gsuite.google.com/terms/education_privacy.html) You should review this information in its entirety, but below are answers to some common questions:

## **What personal information does Google collect?**

When creating a student account, Mother Lode Christian School may provide Google with certain personal information about the student, including, for example, a name, email address, and password. Google may also collect personal information directly from students, such as telephone number for account recovery or a profile photo added to the G Suite for Education account.

When a student uses Google services, Google also collects information based on the use of those services. This includes:

- device information, such as the hardware model, operating system version, unique device identifiers, and mobile network information including phone number;
- log information, including details of how a user used Google services, device event information, and the user's Internet protocol (IP) address;
- location information, as determined by various technologies including IP address, GPS, and other sensors;
- unique application numbers, such as application version number; and
- cookies or similar technologies which are used to collect and store information about a browser or device, such as preferred language and other settings.

## **How does Google use this information?**

In G Suite for Education Core Services, Google uses student personal information to provide, maintain, and protect the services. Google does not serve ads in the Core Services or use personal information collected in the Core Services for advertising purposes.

[Include this section if your school provides access to Additional Services] In Google Additional Services, Google uses the information collected from all Additional Services to provide, maintain, protect and improve them, to develop new ones, and to protect Google and its users. Google may also use this information to offer tailored content, such as more relevant search results. Google may combine personal information from one service with information, including personal information, from other Google services.

## **Does Google use student personal information for users in K-12 schools to target advertising?**

No. For G Suite for Education users in primary and secondary (K-12) schools, Google does not use any user personal information (or any information associated with an G Suite for Education Account) to target ads, whether in Core Services or in other Additional Services accessed while using an G Suite for Education account.

Can my child share information with others using the G Suite for Education account?

[As applicable for school/district] We may allow students to access Google services such as Google Docs and Sites, which include features where users can share information with others or publicly. When users share information publicly, it may be indexable by search engines, including Google.

## **Will Google disclose my child's personal information?**

Google will not share personal information with companies, organizations and individuals outside of Google unless one of the following circumstances applies:

# Mother Lode Christian School



- With parental or guardian consent. Google will share personal information with companies, organizations or individuals outside of Google when it has parents' consent (for users below the age of consent), which may be obtained through G Suite for Education schools.
- With [insert name of school/district]. G Suite for Education accounts, because they are school-managed accounts, give administrators access to information stored in them.
- For external processing. Google may provide personal information to affiliates or other trusted businesses or persons to process it for Google, based on Google's instructions and in compliance with the G Suite for Education privacy notice and any other appropriate confidentiality and security measures.
- For legal reasons. Google will share personal information with companies, organizations or individuals outside of Google if it has a good-faith belief that access, use, preservation or disclosure of the information is reasonably necessary to:
  - meet any applicable law, regulation, legal process or enforceable governmental request.
  - enforce applicable Terms of Service, including investigation of potential violations.
  - detect, prevent, or otherwise address fraud, security or technical issues.
  - protect against harm to the rights, property or safety of Google, Google users or the public as required or permitted by law.

Google also shares non-personal information -- such as trends about the use of its services -- publicly and with its partners.

## What choices do I have as a parent or guardian?

First, you can consent to the collection and use of your child's information by Google. If you don't provide your consent, we will not create a G Suite for Education account for your child, and Google will not collect or use your child's information as described in this notice.

If you consent to your child's use of G Suite for Education, you can access or request deletion of your child's G Suite for Education account by contacting [insert contact information for school administrator]. If you wish to stop any further collection or use of your child's information, you can request that we use the service controls available to limit your child's access to features or services, or delete your child's account entirely. You and your child can also visit <https://myaccount.google.com> while signed in to the G Suite for Education account to view and manage the personal information and settings of the account.

What if I have more questions or would like to read further?

If you have questions about our use of Google's G Suite for Education accounts or the choices available to you, please contact [insert contact information for the school administrator]. If you want to learn more about how Google collects, uses, and discloses personal information to provide services to us, please review the [G Suite for Education Privacy Center](https://www.google.com/edu/trust/) (at <https://www.google.com/edu/trust/>), the [G Suite for Education Privacy Notice](https://gsuite.google.com/terms/education_privacy.html) (at [https://gsuite.google.com/terms/education\\_privacy.html](https://gsuite.google.com/terms/education_privacy.html)), and the [Google Privacy Policy](https://www.google.com/intl/en/policies/privacy/) (at <https://www.google.com/intl/en/policies/privacy/>).

The Core G Suite for Education services are provided to us under [Google's Apps for Education agreement](https://www.google.com/apps/intl/en/terms/education_terms.html) (at [https://www.google.com/apps/intl/en/terms/education\\_terms.html](https://www.google.com/apps/intl/en/terms/education_terms.html)) [if school/district has accepted the Data Processing Amendment (see <https://support.google.com/a/answer/2888485?hl=en>), insert: and the [Data Processing Amendment](https://www.google.com/intl/en/work/apps/terms/dpa_terms.html) (at [https://www.google.com/intl/en/work/apps/terms/dpa\\_terms.html](https://www.google.com/intl/en/work/apps/terms/dpa_terms.html))].