

# Mother Lode Christian School

## TUITION/FEE AGREEMENT

### 2024-2025 School Years

**PART 1. PERSON RESPONSIBLE FOR PAYMENT: Relationship to Student**

<i>Last Name</i>	<i>First Name</i>	<i>E-Mail Address(s)</i>	<i>Home/Cell Phone(s)</i>
<i>Mailing Address</i>		<i>City</i>	<i>State</i> <i>Zip Code</i>

**Employer's Information**

<i>Name of Employer</i>	<i>Occupation</i>	<i>Work Phone Number</i>	
<i>Employer's Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>

**Student Information [Listed Students who will attend MLCS this school year]**

<i>1) Name of Student</i>	<i>Grade</i>	<i>3) Name of Student</i>	<i>Grade</i>
<i>2) Name of Student</i>	<i>Grade</i>	<i>4) Name of Student</i>	<i>Grade</i>

**PART 2. PLEASE CHOOSE ONE (1) OF THE FOLLOWING PAYMENT PLANS:**

- A)  ONE FULL PAYMENT C)  MONTHLY EFT  
*\*Due by first day of school – 5% discount* *\*From August through June*
- B)  TWO PAYMENTS-*Due August 21st & January 10th* D)  CREDIT CARD *\*With transaction fee*

**PART 3. TUITION/FEEES**

PLEASE INITIAL AFTER READING EACH PARAGRAPH:

\_\_\_\_\_ I/We understand that our account must be current and in good standing before our child will be permitted to complete end-of-semester academic requirements.

\_\_\_\_\_ I/We agree to pay a penalty of \$5.00 per child for every ten minutes past the time when students are released from school if my/our child/children are not picked up on time.

\_\_\_\_\_ I/We agree to pay all collection costs, interest, attorneys' fees, and actual court costs related to the enforcement of this contract.

\_\_\_\_\_ I/We understand that failure to meet our financial obligation to MLCS will result in further collection processes and the student(s) not being allowed to return to MLCS until the account is made current.

\_\_\_\_\_ I/We understand and agree that if MLCS were forced to offer a distance-learning program in lieu of a classroom educational program during a school year for reasons beyond its control, my/our obligation to make the above-referenced tuition payments continue for the remainder of the academic school year.

\_\_\_\_\_ I/We understand that there will be a \$25.00 returned check fee for any returned checks to MLCS. I/We also understand that MLCS reserves the right not to accept checks from repeat offenders.

\_\_\_\_\_ I/We understand that the use of a secondary payment process via credit card will be required if our EFT or check system fails more than three times.

\_\_\_\_\_ I/We agree upon the withdrawal of my/our student(s), the business office must be notified in writing at least ten (10) work days prior to withdraw date. Otherwise, I/we understand that I/we will be charged \$25.00 for early withdrawal. I/We also understand that all charges are to be paid by the final withdrawal date.

\_\_\_\_\_  
*Signature* \_\_\_\_\_ \_\_\_\_\_  
*Date* *Driver's License #*

# Mother Lode Christian School Tuition/Fee Policies and Procedures

## Elementary and Junior High School 2024/2025 School Year

**Annual Fees** – All fees are *non-refundable* and must be paid upon enrollment.

**RETURNING STUDENTS:**

**Registration Fee**..... \$180.00 per child  
**Book/Supply Fee**..... \$250.00 per child

**NEW STUDENTS:**

**Registration Fee**..... \$180.00 per child  
**Book/Supply Fee**..... \$250.00 per child  
**Testing Fee: Kindergarten**..... \$ 10.00 per child

**Tuition Fee Schedule 2024/2025**

	<u>K - 5</u>	<u>6 - 8</u>
<b>1<sup>st</sup> Child</b>	<b>\$6,967.00</b>	<b>\$7,507.00</b>
<b>2<sup>nd</sup> Child</b>	<b>\$5,922.00</b>	<b>\$6,382.00</b>
<b>3<sup>rd</sup> Child</b>	<b>\$5,922.00</b>	<b>\$6,382.00</b>
<b>4<sup>th</sup> Child</b>	<b>\$5,922.00</b>	<b>\$6,382.00</b>
<b>5<sup>th</sup> Child</b>	<b>\$5,922.00</b>	<b>\$6,382.00</b>

**PAYMENT PLANS**

- A. **FULL PAYMENT** – Pay by first day of school. If paid by first day of school, a 5% discount will apply.
- B. **TWO INSTALLMENTS** – Pay two payments. Due August 21st and January 10th.
- C. **MONTHLY EFT** – A monthly automatic withdrawal from your checking or savings account. Payments can be made on either the 10<sup>th</sup> or 20<sup>th</sup> of each month starting in August of 2024, ending in June of 2025. With this plan, you have a choice to make 10 or 11 monthly payments (There is a \$25.00 setup fee).
- D. **CREDIT CARD** – A monthly automatic charge may be placed on your credit card. With this plan, the transaction fee would also be added to the tuition payment.

\*A late fee of \$25.00 will be assessed for all late payments due to non-sufficient funds or closed accounts.

**Early Withdrawal:**

There is a \$25.00 fee for early withdrawals. The business office must be notified in writing at least ten (10) working days prior to the last date a student will attend MLCS. All charges continue until that last date. If a child attends for even one day of a month, you will be charged for that entire month.

**Refund Policy:**

With the exception of extenuating circumstances, such as loss of employment, job relocation, or expulsion of a student, MLCS operates under a “NO REFUND” policy, which includes registration, books, tuition, and sport fees. Our obligation to staff and the purchase of materials is based on the commitment of parents at the time of enrollment. Our costs continue, regardless of your child’s attendance. In the most extreme cases, school administration may consider **parents to honor the “Financial Agreement”** for the entire school year.

**Athletics/Sports and Activities:**

Depending on the number of players or lack of interest, a certain sport may be cancelled throughout the year.

**Athletics/Sport Fee:**

All Elementary Sports: \$60.00  
 All Junior High Sports: \$60.00  
 P.E. Uniforms: \$25.00

*Note: Athletic fees must be paid before your child can participate in a sport.*

**Military Service Members:** Active or honorably discharged military service member can receive a 2.5% tuition discount.

I/We have read and agree to abide by the Tuition/Fee Agreement for the 2024-2025 school year.	
_____ <i>Signature of Parent/Guardian</i>	_____ <i>Date</i>
_____ <i>Signature of Parent/Guardian</i>	_____ <i>Date</i>