

MLCS Board Meeting Minutes – March 12, 2024



Board Members present

Walt Semsen, Justin Myers, Ryan Detrick, Will Sarkisian, Jim Harvey

Others present

Stephanie Torok, Annie Stayer, Beth Duncan, Stephanie Niven, Cheryl Cicero, Carolyn Reel, Kristie Laxague, Hayley Blume, Aleja Oliva, AnnaMarie Cover, Tim Trujillo, Tyler Newton, Michael McDaniel, Amy Miller, Haley Harper

Justin called the meeting to order at 4:31pm and Will opened with prayer.

Approval of Minutes

January minutes approved, all in favor. February minutes approved after corrections, all in favor.

Public Comment

Hayley Blume requested to have the Bylaws available for open discussion and be added to the agenda for the next Board meeting.

Reports

Administrator Report

Stephanie Torok reporting:

We are in the middle of our Book Fair! It's been a lot of fun. We are celebrating the success of our Jubilee. As a staff, we had a meeting to discuss the highs and lows of the event this year. Stephanie has had multiple people approach her with ideas of how to double our money with less work next year. We are in the middle of our third and final School Wide Write and we just finished our 2nd trimester. Grandparents 'Day is this Friday, we are expecting 300+ to attend. During our last in-service day we worked on the School Wide Write, started to organize the attic spaces, and did curriculum overview. Intent to return papers was given to staff. Stephanie is still interviewing incoming Kinder families. It's a very important first step in this process. The Code of Conduct is currently being revised. We are waiting to see what the student numbers do to determine whether next year's 2nd graders will all be in one class.

** Discussion on class sizes:

AnnaMarie asked when our class sizes changed from 20 students to 25 students.

The change happened when TY was here. Our plan was to have two classes per grade, but that's not working out now. We struggle with this on a yearly basis. There are so many things to consider. We still want preschool to be in another location so we can use their space. We would like them to stay in Tuolumne. Tyler Newton asked if the hospital could partner up with us to find a new space for preschool. The Board will discuss ideas and options.



Preschool Report

Cheryl Cicero reporting:

Preschool is still looking for a full time Caterpillar teacher. Barbara has stepped in to help for now.

Grandparents 'Day is coming up and they are looking forward to it. Preschool staff is still attending Pyramid training. The Ladybug class is full, please pray that the Caterpillar class fills up. Cheryl has given the Board a letter to discuss raises. Justin said that they will be discussing raises for preschool-8th grade.

PTF Report

Hayley Blume reporting:

Grandparents 'Day is on Friday, and it has been hard getting volunteers to help with this event. Our Book Fair has had many volunteers and so far, we are at \$2,300! Parent volunteers checked through all the books before setting them up to make sure they were appropriate. They pulled a lot of books that were inappropriate. April 15th-19th is staff and teacher appreciation week. PTF will be providing two lunches that week. Science camp is coming up and PTF was able to give a few scholarships to help students attend. The bathroom remodel funding is approximately \$25,000.

Justin Myers: We need to purchase the correct size shades sails for the shade area. We can use the ones that are the wrong size, somewhere else on campus. The purchase of four new shade sails will be approximately \$3,200. This will put us over budget on this project, maybe we can pull the funds from PTF or facilities.

PTF is concerned with how much facilities related items and projects that they are paying for. They need more clarity on which projects should be coming out of what fund. For example, Julie's classroom renovation should have come out of facilities and not PTF.

Teacher Report

Nothing to report

Financial Report

Beth Duncan reporting:

On the Profit and Loss, the heater that was replaced in the Jr. High building has not reflected yet. That cost was \$5,600. Everything is good on the balance sheet. Hume Science camp has not been paid for yet. There was a slight increase on SAF. All bills are paid.

Old Business

Facilities and Projects

Justin Myers reporting:

Donnie gave the Board an updated list of prioritized facility needs. Parking lot reface will start this spring. The gym needs a new roof, we have received two quotes. We need to decide if we are going to do a temporary fix or replace the whole roof. The shingles would need to be removed for a complete repair. The gym is leaking in 25 different areas. Stephanie feels that our top priority right now is all outside double doors on the main building, and the gym double door in the breezeway. We need doors that close and lock properly. AnnaMarie will talk to Donnie about outdoor lighting for the front gym steps.



Strategic Plan

Our Strategic Plan started in 2021 and is still on our website. Justin would like to spend time on it and update it. This next school year we can start it up again.

Curriculum

Nothing to report

Financial Development

Nothing to report

New Business

Tyler Newton, Tim Trujillo and Amy Miller are here from Mother Lode Adventist Junior Academy High school to give an update on their school. They would like to schedule a time when they can come and talk with our 8th graders and their parents. The progress at the High School is moving forward. Next year they will be able to accommodate twenty 9th graders and twenty 10th graders. They would love our students to consider their school as an option for next year. They are working with Columbia College about dual enrollment. The tuition cost per child is \$8,500. Stephanie will connect with them to schedule a meeting.

**Tuition & budget will be discussed and voted on soon. Payroll, expenses & enrollment all play into that. Our Electric bill is astronomical. The board will be discussing if a new code of conduct is needed.

The meeting ended at 6:00pm.

Next meeting is April 9, 2024 at 4:30pm in the Chapel.

-Closed session-